

HYATTVILLE COMMUNITY CENTER USE AGREEMENTS

Please fill out only the sections that apply for the use you are requesting. See Hyattville Community Center Building Use Policy for guidance on deposits and refunds. You will be provided with a list of proper care instructions for the building, tables, and chairs. Instructions will also be posted in the kitchen.

BUILDING USE AGREEMENT

Local service groups or non-profit organizations may use the center at no charge unless heat is required.

Donations are always welcome and accepted.

Activity to be scheduled: _____

Date and time building to be reserved: _____

Room desiring to reserve: _____

Deposit, if applicable: _____

Refundable upon inspection if cleaning requirements are adequate

Alcohol usage deposit, if applicable: _____

Rental fee, if applicable: _____

"I certify that I am now or intend to be in the future an active contributor to the Hyattville Community Center through donations of money or other items of value, volunteer hours, and/or other worthy acts or deeds that benefit HCC in my opinion."

Signature of requestor: _____

EQUIPMENT RENTAL AGREEMENT

This agreement is to be used if equipment is to be removed from Hyattville Community Center premises.

Date requested: _____

Number required: _____

Current fee schedule for rental of equipment can be found on Fee Schedule Sheet.

Rental fees: _____

Deposit: _____

"I certify that I am now or intend to be in the future an active contributor to the Hyattville Community Center through donations of money or other items of value, volunteer hours, and/or other worthy acts or deeds that benefit HCC in my opinion."

Signature of requestor: _____

Please see other side of sheet for youth activity section

USE OF FACILITIES FOR YOUTH ACTIVITIES

Sponsor: _____

Date or dates requested: _____

GUIDELINES ESTABLISHED BY HYATTVILLE COMMUNITY CENTER BOARD:

- No alcoholic beverages or smoking.
- No street shoes on gym floor.
- Cleanup of facilities required after each event.

I will take full responsibility for use of the Hyattville Community Center for the recreation of minor children during this event.

Signature of sponsor: _____